



Croton Elementary School Collection Development Plan

Philosophy

Collection development is guided by the Croton Media Center mission statement:

The Croton Elementary Media Center actively promotes student engagement in intellectual inquiry and information literacy by providing age-appropriate and high-interest materials and instruction.

Selection Responsibility

The Library Media Specialist is responsible for the selection of materials based on current analysis of the collection, curriculum updates, and input provided by the administration, teachers, parents, and the students. The Library Media Specialist and the **School Advisory Council** reviews all materials being considered before final decisions are made.

Objectives of the Selection Process

The responsibility for the selection of instructional materials rests with the certified school library media specialist. The selection of media is a continuous and cooperative process involving administrators, staff, students and parents. The primary objective of instructional materials and equipment shall be to enrich, support, and implement the educational program of the school. As the center of the educational program, the LMC provides materials and services that meet academic, technical, personal, and social needs of the school community.

To this end, the School Board of Brevard County subscribes to the principles laid down by the Library Bill of Rights and affirms that it is the responsibility of the school library media center to support these principles.

The objectives for Selection are:

- To make available a wide range of materials on varying levels of difficulty with a diversity of appeal compatible with the different needs, interests, and viewpoints of students and teachers.

- To provide materials which strengthen and enrich the school's instructional program.
- To provide materials that will stimulate growth in literary appreciation, aesthetic values, and ethical standards.
- To provide materials representative of the many religions, ethnic, cultural, and language group and their contribution to the heritage and culture of America and the world.
- To place principle above personal opinion and reason above prejudice in the selection of materials appropriate for the users of the school library media center.

NOTE: The district does not maintain a list of approved books or videos. Rather, the objectives and criteria for selection should guide the certified media specialist in collection development.

Criteria for Selection

The following criteria will be considered when selecting library materials:

- Materials will be considered for their compliance with Florida state laws and statutes.
- Materials selected will support the educational goals and policies of Brevard County Schools.
- Materials selected will support Brevard County School's curriculum.
- Materials will be considered for selection based on the interests, abilities, backgrounds, cultures, languages, experiences, and maturity levels of our students.

Materials considered for purchase are also selected based on the following criteria:

- Favorable review in a reputable, unbiased, professionally prepared selection aid.
- Overall purpose and need in relation to the curriculum
- Educational significance
- Quality of writing and production
- Readability and user appeal
- Reputation of the publisher/producer, author/artist, etc.
- Valid, accurate, objective, up-to-date, and appropriate information

Selection Tools

- Follett Titlewave
- School Library Journal
- Sunshine State Young Readers Award Lists

Book Requests

The Library Media Specialist will consult with administration, school staff, and the School Advisory Committee for recommendations of materials desired and/or needed. The Library Media Specialist will accept suggestions from all stakeholders and review those materials for compliance with state laws, statutes, and Brevard Public Schools policies.

Collection Maintenance

The Library Media Specialist will regularly assess the condition of books and materials, weeding those items no longer suitable for lending. The Library Media Specialist will run a bi-annual Titlewave Collection Analysis to determine collection statistics including circulation, age of collection (and individual sections of the collection), balance of materials (fiction/non-fiction, print/digital, etc.) and diversity of the collection available. Based on this data, the collection will be regularly weeded and updated. Inventory of the entire collection will be conducted at least once a year to be sure of which books are accounted for and which books are missing. Lost materials are deleted and replaced if they are still a good fit for the school library collection.

Budget for Collection Development:

The budget for collection development is granted by the state, via district allocation based on student enrollment, and through fundraisers such as Scholastic Book Fairs.